



Hinton Community School District

"Building for the Future"



P.O. Box 128, • 315 W. Grand
 Hinton, Iowa 51024-0128
 Supt. Office: (712) 947-4329 • Fax: (712) 947-4427
 Elem. Office: (712) 947-4428 • H.S./M.S. Office: (712) 947-4328

Request for School Records

Date: _____

To: _____
 Name of previous school

 Address

 City State Zip

Please forward a copy of the official record for the student listed below who has enrolled at Hinton Community School.

 Student Name Grade

The contents of the record should include copies of :

- Cumulative records, including current grades, attendance, and testing.
- Health records, including physical and immunizations.
- Special Education records, including IEP's, psychological testing, and speech/language testing.
- Standardized Test Scores.
- All prior records from school systems other than your district in areas stated above.
- Teacher comments.

 Signature

 Relationship

 Date

Thank-you for your kind attention.